



# COVID-19 RISK ASSESSMENT – Match Day & Training Activities

Stapenhill Football Club

Assessment Reviewed Adam Drew

Assessment Review Date 29<sup>th</sup> September 2020

Date of Assessment 28<sup>th</sup> July 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
Fit for training & match day activities COVID 19 symptoms	Players, manager, coaches & match officials	Players to self-assess themselves before training & match days if feeling unwell they are not to attend training or match days	Coach maintains social distancing & asks each player & coach on arrival <b>1. DO YOU HAVE A COUGH?</b> <b>2. DO YOU HAVE A TEMPERATURE?</b> <b>3. DO YOU FEEL UNWELL?</b> <b>4. HAVE YOU BOUGHT YOUR OWN DRINK &amp; IS IT CLEARLY MARKED?</b>	Manger, coaches & players	Match & training days
Players & coaches travelling to training & matches.	The players that are coming to train & matches and the coaches.	Players will travel separately to training & matches where possible unless in the same household. Where this is not possible travel bubbles will be formed and will only travel in those groups. PPE	If a player records shows signs of the above manager or coach must take contact details and register kept in secure place and Track & Trace must be informed immediately. Players & Coaches to decide who can travel separately or	Manger, coaches, & players	Match & training days

		(masks) will be recommended to groups and players & coaches must limit time spent at service stations or shops. Player will be advised to wash hands and or sanitise before and after each car journey.	from same household and who will need to form travel bubbles to get to and from training & matches. Players also to either be provided or provide their own PPE (masks where appropriate) if they are travelling with other people. Guidance to be communicated to players and coaches.		
Players & coaches sharing changing room facilities for training.	Players & coaches using the facilities.	Changing Rooms to be avoided before and after training & match days where possible. Where this is not possible changing times should be staggered to limit the number of people in the room & facility must be Cleaned after each use	Communicate to players and coaches the need for them to turn up at training & match day already changed and go home after in their kit. If this is not possible players or coaches to communicate their need to get changed to manager or a designated club official so a arrangements can be made to return kit	Manger, coaches and players	Match & training days
Players & coaches coming into close contact during training sessions.	Players or coaches who is training? during that session.	Players to remain 2 metres apart when not taking part in training sessions & match day activities where contact with other players are required before & during breaks &	Players & coaches to be given guidance on when close contact during training & match day activities is allowed and social distancing must be implemented.	Manger, coaches, & players	Match & training days

		after training & match days activities.			
Players & coaches sharing equipment during training & match day activities	Players & coaches that are sharing equipment during training & match day activities	Players should bring their own water bottles and they must be labelled with their name. All equipment that is used during training to be wiped down and cleaned before & after training. All equipment that is shared must be wiped down and cleaned before and after every training session & warm up.	A designated person or people to be given the task before and after every session to clean down and wipe equipment and to be supplied with PPE to perform this task with gloves. Goalkeepers to also keep their gloves cleaned regularly and sanitised whenever possible.	Manger, coaches, & players	Match & training days
Players, coaches & match officials sharing changing rooms before, during and after matches.	Players, coaches, match officials and club volunteers cleaning the facilities.	A one-way system will be introduced to avoid players clashing exiting the changing room the club house will be made available to either side or match officials to minimise potential contact. Both teams and officials will come out for warm up and the game at different time slots to minimise both teams being together in one place. Seek alternative arrangements for team meeting and limit numbers to manager, coach and playing staff with meeting	Pedestrian routes to be clearly marked & sign posted with a one- way entry in and out of the club house & ground to avoid contact between the teams, match officials & volunteers/spectators. Plan put in place to make the club house available as an area to be used by either side & match official again to keep everyone within social distancing guidelines. Club officials are not permitted in the same area as playing staff & match officials, facility to be sanitized before & after each use.	Manger, coaches, players, match officials & club officials	Match & training days

		taking place outside in designated warm up areas			
Players, coaches, match officials, volunteers and spectators sharing clubhouse facilities.	Players, coaches, match officials, Volunteers, & spectators	Facilities will have a one-way system which will be detailed on the action plan. Bar & snack outlet to be fitted with plastic screens and bar will have one area for ordering and one area for collection. Table service will also be operation. 2m and 1m distance markers will be placed on the floor and tables and chairs in the clubhouse will be spaced appropriately. Clubhouse capacity will be restricted to 30 visitors and everyone will register their details with the club to comply with track & trace. Hand sanitisers will be placed in appropriate areas and toilet access will always be limited to one person only in each room.	Plastic screens to be fitted to bar and snack hut serving areas. Social distance markers to be placed with signage explaining club protocols and showing the one-way system inside the club house. An appropriate method to set up to record contact details for Track & Trace and to restrict numbers inside bar. Disposable glasses, cups, condiments & trays/plates to be used for food and drink.	Manger, coaches, players, match officials & club officials	Match & training days
Players, coaches & match officials sharing warm up areas.	Players, coaches & match officials.	Three separate warm up areas to be set up for home side, away side and match officials.  Home team area 1 Away team area 2	Sign to be put up showing area to explain control measures & to be communicated in the Match confirmation sent before each game to away side and Match Officials.	Manger, coaches, players, match officials.	Match & training days

		Match Officials centre circle.	Each party to stay in their designated area, stray footballs that drop into another zone must be passed back by the other party with feet only and ball to be sanitised straight after before going back into use. Both sets of goals and all other equipment used to be cleaned and wiped after warming up by dedicated person/s using appropriate PPE.		
Club officials sharing boardroom facility.	Club volunteers and Visiting Officials.	Club house to be only be used by either home, away side or match officials for match purposes only.	The need to longer provide match hospitality in Club house to be out into club plan documents & to be communicated in the match confirmation before each game.	club officials & volunteers	Match & training days
Club officials bar & catering outlet staff volunteers serving hot and cold food and drink.	Club volunteers and Spectators or anyone using the service.	Club Volunteers serving food & drink will be provided with PPE (masks, gloves) & to regularly sanitise when possible. Plastic screen to be put into place on serving areas. Bar to have two areas for ordering and collection of drinks & markers will be placed to show queuing process with social distancing. Table service	PPE to be ordered and supplied to bar and snack outlet volunteers. Plastic Pint and Half Pint glasses to be ordered and used over glass where possible. Plastic screens and distance markers to be placed and detailed order process into action plan. Single use cutlery, condiments, and plates to be	club officials & volunteers	Match & training days

		will be implemented to minimise people at the bar and plastic	used for food & drinks when possible.		
Club House & Changing Room Toilets being shared.	Players, coaches, match officials, volunteers, & spectators.	Toilets will be cleaned at regular intervals with designated person/s using PPE. Toilets will be one in one out and this will be communicated with signs on the doors. Hand sanitisers to be placed on walls by toilets and should be used before entering and after exiting when possible.	Posters & signage to be produced to communicate only one person allowed into toilet at a time. Rota/schedule to be created and designated person/people to assign to clean contact surfaces in on regular intervals, mainly before, during and after matches. PPE equipment to be provided to perform this task.	Manager, coaches, players, match officials & club officials	Match & training days
Spectators Sharing club entrance area & outside facilities including main stand.	Club volunteers & spectators	Club officials where possible will be wearing face coverings in enclosed spacings. the turnstile and other inside areas. Floor marking to be placed around the ground to show social distance measurements. Certain stand seats will be closed off to maintain distance between users.	Entry & exit for one-way system will be introduced and maintained. Markers & Signage to be placed around pitch fence to mark social distance & seats in main stand to be tapped off to allow social distance when spectators are using the seats in the stand.	Club officials & volunteers	Match & training days
Match day activities	Manager, coaches & match day Substitutes	Team management & substitutes to maintain 2 metre social distancing	Extra seating to be provided for substitutes outside of dug out area whilst maintaining 2 metre social distancing	Manager, coaches, players, match officials & club officials	Match & training days
